

SECOND REVIEW CONFERENCE OF THE STATES PARTIES TO THE CONVENTION ON THE PROHIBITION OF THE USE, STOCKPILING, PRODUCTION AND TRANSFER OF ANTI-PERSONNEL MINES AND ON THEIR DESTRUCTION

APLC/CONF/2009/PM.2/5
1 September 2009

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Second Preparatory Meeting

Geneva, 3-4 September 2009

Item 3 of the provisional agenda

**Recommendation of draft Cost Estimates
for the Second Review Conference**

**ESTIMATED COSTS FOR CONVENING
THE SECOND REVIEW CONFERENCE OF THE STATES PARTIES
TO THE CONVENTION ON THE PROHIBITION OF THE USE,
STOCKPILING, PRODUCTION AND TRANSFER OF
ANTI-PERSONNEL MINES AND ON THEIR DESTRUCTION**

Note by the Secretariat*

1. The General Assembly, in paragraph 9 of its resolution 63/42 of 2 December 2008, requested the Secretary-General of the United Nations, in accordance with Article 12, paragraph 1, of the Convention on the Prohibition of the Use, Stockpiling, Production and Transfer of Anti-Personnel Mines and on Their Destruction, *inter alia*, to undertake the preparations necessary to convene the next Review Conference of the States Parties. The Ninth Meeting of the States Parties held at Geneva from 24 to 28 November 2008, decided, as stipulated in paragraph 33 of the Final Report of the Meeting (APLC/MSP.9/2008/4), that the Second Review Conference of the States Parties shall be convened in Cartagena, Colombia, from 30 November to 4 December 2009.

2. This document is submitted pursuant to the above-mentioned request and provides estimated costs in the amount of **US\$519,500** for conference and non-conference servicing of the Second Review Conference. A breakdown of these costs is provided in the attached table. It should be noted that the costs are estimated on the basis of past experience and anticipated workload. The actual costs will be determined after the closing of the Conference when the exact workload is known. At that time, any adjustments in contributions by the participants sharing the costs will be made accordingly.

3. With regard to the financial arrangements, it will be recalled that, in accordance with article 14 (1) of the Convention, “the costs... shall be borne by the States Parties and States not parties to this Convention participating therein, in accordance with the United Nations scale of assessment adjusted appropriately”.

*/ Submitted after due date and as soon as required information was received by the Secretariat.
GE.09-63478

4. Since preparations for the Review Conference of the States Parties will involve costs that will need to be defrayed beforehand, and as the holding the Review Conference shall have no financial implications for the regular budget of the United Nations, the Secretariat will prepare and issue assessment notices as soon as the as the Second Preparatory Meeting of the States Parties has accepted the attached estimated costs in accordance with the established practice.
5. The States Parties should proceed with the payment of their assessed share of the estimated costs as soon as the assessments notices have been received.
6. Finally, it should be noted that the Government of Colombia will make available at its cost such conference space and facilities as are necessary for the holding of the Second Review Conference on the basis of a separate agreement with the United Nations.

Title of session: **SECOND REVIEW CONFERENCE OF STATES PARTIES TO THE MINE-BAN CONVENTION (APLC)**
Cartegena, Colombia 30 November - 4 December 2009

| Conference-servicing items | Meeting Servicing \$ | Pre-session documentation \$ | In-session documentation \$ | Summary records \$ | Post-session documentation \$ | Support Services requirements \$ | Other requirements \$ | Total \$ |
|---|-------------------------|---------------------------------|--------------------------------|-----------------------|----------------------------------|-------------------------------------|--------------------------|----------------|
| Interpretation and meeting servicing (a) | 178,800 | | | | | | | 178,800 |
| Translation, reproduction, distribution (b) | | 244,100 | 30,100 | | 18,500 | | 1,300 | 294,000 |
| Support Services requirements (c) | 7,300 | | | | | | | 7,300 |
| Other requirements (d) | | | | | | | 2,000 | 2,000 |
| Total | 186,100 | 244,100 | 30,100 | | 18,500 | | 3,300 | 482,100 |

* - at US\$1=CHF 1.092

| | |
|---|---------|
| A. Total conference-servicing requirements (inclusive of 13% programme support costs) | 482,100 |
| B. Other costs: | |
| <i>Equipment and supplies</i> | 2,000 |
| <i>Travel cost for staff from Geneva to Cartegena (4 persons for 12 working days)</i> | 31,100 |
| Subtotal | 33,100 |
| <i>Programme support costs @13% over B</i> | 4,303 |
| Subtotal B | 37,403 |
| Grand total (rounded) A+B | 519,500 |

Notes:

- (a) 20 interpreters, 1 conference services coordinator, 1 meeting servicing officer, 1 meeting servicing assistant, 1 documents control officer and 1 documents reproduction officer. Includes \$67,400 for travel costs of the conference servicing staff from New York to Cartegena .
- (b) estimated 150 original pages (pre-session) and 10 original pages (post-session) official documentation; 1 documents control officer and 1 document distribution officer
- (c) travel costs for 1 IT technician and 1 security officer
- (d) estimated document shipment costs