

Annex IV: Suggested outline for preparing Article 5 extension requests

I. Executive Summary

- This could be 2-5 pages long, summarising the essential details required in accordance with Article 5, paragraph 4 and containing any other essential information which the requesting State Party would want to quickly and efficiently communicate.

II. Detailed Narrative

1. Origins of the Article 5 implementation challenge
2. Nature and extent of the original Article 5 challenge: quantitative aspects
3. Nature and extent of the original Article 5 challenge: qualitative aspects
4. Methods used to identify areas containing AP mines and reasons for suspecting the presence of AP mines in other areas
5. National demining structures
6. Nature and extent of progress made: quantitative aspects
7. Nature and extent of progress made: qualitative aspects
8. Methods & standards used to release areas known or suspected to contain AP mines
9. Methods & standards of controlling and assuring quality
10. Efforts undertaken to ensure the effective exclusion of civilians from mined areas
11. Resources made available to support progress made to date
12. Circumstances that impede compliance in a 10 year period
13. Humanitarian, economic, social and environmental implications
14. Nature and extent of the remaining Article 5 challenge: quantitative aspects
15. Nature and extent of the remaining Article 5 challenge: qualitative aspects
16. Amount of time requested and a rationale for this amount of time
17. Detailed work plan for the period of the requested extension
 - If necessary, what survey activities will take place when to determine the actual location, size and other characteristics of mined areas?
 - How much will be released during each year of the extension period? (e.g., How much area? How many areas? Which areas? How will priorities be established?)
 - What demining, survey and other land release methods and what standards applied?
 - What is the annual cost and for what?
 - What are the expected sources of funding / other resources to implement the plan?
 - What assumptions are made regarding the realisation of the plan?
 - What are potential risk factors that may affect realisation of the plan?
18. Institutional, human resource and material capacity
 - What is available?
 - What institutions / structures will be established, and what changes to existing ones will be made, to realise the plan?

III: Annexes

- Map(s)
- List of abbreviations / acronyms
- Glossary
- Tables, possibly modified or replicated from the voluntary template adopted in November 2007, for example, listing all mined areas as well as their size, location, status and other characteristics.

Other considerations:

- Include a cover page containing the date of the document.
- Include contact information for an individual who can answer questions about the information contained in the extension request.