



## **Directive by the States Parties to the Implementation Support Unit**

### *Mandate of the ISU*

1. The ISU shall, in support of the States Parties:
  - a. Prepare, support and carry out follow-up activities from formal and informal meetings under the Convention including Meetings of the States Parties, Review Conferences, Amendment Conferences, intersessional meetings, Standing Committees, the Coordinating Committee and the article 5 Extension Request Analysing Group;
  - b. Provide substantive and other support to the President, President-Designate Co-Chairs and Co-Rapporteurs in their work related to all such meetings;
  - c. Provide advice and technical support to States Parties on the implementation and universalisation, including on the Sponsorship Program, of the Convention;
  - d. Facilitate communication among the States Parties, and promote communication and information regarding the Convention towards States not Party and the public;
  - e. Keep records of formal and informal meetings under the Convention, and communicate, as appropriate, the decisions and priorities resulting from such meetings to States Parties and other stakeholders;
  - f. Liaise, and coordinate as appropriate, with relevant international organisations that participate in the work of the Convention, including the ICBL, the ICRC, the UN and the GICHD;
  - g. Propose and present a work plan and a budget for the activities of the ISU for the following year to the Coordinating Committee for endorsement and subsequently to each Meeting of the States Parties or Review Conferences for approval;
  - h. Report in written form as well as orally on the activities, functioning and finances of the ISU to each Meeting of the States Parties or Review Conference, and to informal meetings under the Convention as appropriate.

### *Finances of the ISU*

2. The financing of the ISU shall be subject to decisions by Meetings of the States Parties and Review Conferences. The ISU will assist in this effort.
3. An audited Annual Financial Report for the previous year and a preliminary Annual Financial Report for the present year shall be submitted by the ISU to the Coordinating Committee and subsequently to each Meeting of the States Parties or Review Conferences for approval.
4. The Financial reports shall be published on the Convention's web site after having been approved by the Meetings of the States Parties.

**AP Mine Ban Convention Implementation Support Unit**

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